

17 April 1961

MEMORANDUM FOR: Members of the OTR Education Committee

SUBJECT : Scheduled Meeting

1. A meeting of the OTR Education Committee will be held on 11 May 1961 at 1300 hours in the OTR Conference Room, Building 25X1A9a. If you cannot personally attend this meeting, it is requested that you contact the writer and suggest an alternate.

2. The agenda will include the following:

25X1A9a a. Briefing by [REDACTED] on the current status of the OTR contract on programed learning and future plans/ideas.

25X1A9a b. [REDACTED] will discuss the problem of "student notes" governed by OTR Regulation 25-6, 6 December 1954, which apparently is still in effect.

c. From the DTR staff meeting of 31 March 1961 there comes a stated need for the improvement in the conduct of "Seminars" in OTR. Each member is asked to give this idea some thought as to any possible action, or suggestions the Committee may develop.

d. Written manuals/documents
e. ad hoc-committee Electronic Data
f. Book reviews

Educational Specialist

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